



# TOWN OF TEWKSBURY

300 CHANDLER STREET  
TEWKSBURY, MASSACHUSETTS 01876

*TEWKSBURY PUBLIC LIBRARY*

(978) 640-4490  
FAX (978) 851-8609

Meeting: 5/11/10  
Time: 6:45 p.m.  
Place: Tewksbury Public Library  
Members present: Joseph Frank, Paul Fortunato,  
Patricia Pino, Patrick Joyce, Gene Walsh  
Members absent: Brenda Orio  
Also present: Noelle Couture, Mary Toombs

The meeting was called to order at 6:47 p.m. by Chairman Frank.

A motion was made by Patrick Joyce, seconded by Pat Pino to accept and approve the minutes of 4/12/10. The motion passed with Gene Walsh abstaining from the vote.

Director's comments:

Director's report attached.

There was some discussion regarding the lining of the parking lot and getting the Library's windows washed. Noelle will talk to Brian Gilbert to see if they have the resources to line the parking lot. Mary Toombs will make arrangements with an outside contractor to have the Library's windows washed and charge this to the library's maintenance and repairs account.

Paul Fortunato entered the meeting at 7:30 p.m.

Member's comments:

Paul Fortunato spoke to the Town Manager regarding the top candidate that the Director Search Committee would like him to interview. The Town Manager will contact the candidate to set up an interview. Paul will keep the Trustees informed

Patrick Joyce expressed some concern regarding the staffing shortage that the Library is facing and what the future will bring if we face any further cuts.

Due to the fact that the Director interviews were taking place, Pat Pino was unable to attend the last Friends meeting.

Gene Walsh informed the Board that scholarships will be awarded to two college students in the amounts of \$1,000 and \$500.

Joe Frank thanked the members of the Board who worked on the Director Search Committee and the Scholarship Committee.

Chairman Frank notified the members that Brenda Orio has resigned from the Board due to health issues. On behalf of the Board of Library Trustees and the Town of Tewksbury, Mr. Frank thanked Brenda for her many years of dedicated service.

Future meetings:


Tuesday, June 8 @ 6:45 p.m.

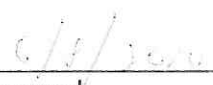
Adjourn:

A motion was made by Gene Walsh, seconded by Paul Fortunato to adjourn the meeting. The motion was passed by unanimous vote and the meeting adjourned at 7:56 p.m.

Respectfully submitted,

  
Clerk

  
Recorder

  
Date approved



## TOWN OF TEWKSBURY

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TEWKSBURY, MASSACHUSETTS 01876

*TEWKSBURY PUBLIC LIBRARY*

Noelle Boc Couture  
Acting Director/Children's Librarian

(978) 640-4496  
FAX: (978) 851-8609

Acting Director's Report  
May 11, 2010

- **Budget:** As you know by now, the budget passed without comment last Monday, May 3<sup>rd</sup> at the Annual Town Meeting.
- **Staffing Issues:** We are still short a director, a clerk and Joyce is on Family Medical Leave. And we are facing an additional shortage since Judy may also be going on Family Medical Leave. I am pressing the town manager to allow us to hire a new full time clerical position as soon as possible. He is going to the Selectman this next week to get the job posting approved. We are also pursuing options to get some computer/technical help while Joyce is out (the Union turned down our initial action of asking if Paul Salvato could volunteer to help out).
- **Items for Consideration:**
  1. **Windows:** It is the time of year when our windows need cleaning (as you can probably tell). Historically, the Trustees have paid for the windows to get cleaned out of the Fairgrieve Fund.
  2. **Parking Lot:** We are growing concerned with safety issues in our parking lot. The spaces, arrows, and Fire Lane wording need re-lining to make boundaries clear for drivers.
- **Director Search:** First round interviews were completed last Wednesday. The Town Manager is calling the number one candidate to schedule a second interview hopefully this week.